



Your child will be receiving instruction based on the schedule below. While the Home Instruction teacher is at the house working with your child, an adult (18 years or older) must be present regardless of the student’s age. Please limit the number of student absences, and try not to schedule appointments during instructional time.

Student:			Teacher:		
Day	Monday	Tuesday	Wednesday	Thursday	Friday
Start Time:					
End Time:					

If you must cancel a lesson, please call _____, state the name of your student, the name of the teacher, and the reason for the absence before the lesson. Multiple absences can result in a lower class grade, a decrease in the number of credits, or failure.

It is the responsibility of the parent / guardian to maintain an updated medical with Home Instruction. If the medical on file expires, instruction will end and the student will be placed back in the affiliated school.

FOR HIGH SCHOOL CREDIT BEARING STUDENTS:
Students are required to be scheduled for 54 HOURS of instruction for EACH CREDIT (ex. A student receiving 3 credits needs 162 HOURS of instruction).

I have agreed to the above schedule with the Home Instruction teacher, and will have a chaperone present at the instructional time. I understand that repeated absences will have a negative effect on my child’s academic performance.

Parent/ Guardian Signature

Teacher Signature

Please keep one copy of this schedule in the student’s portfolio, one for your own records, and one with your supervisor.

