

What is Home Instruction?

Home Instruction Schools provides educational services for all school aged children (grades K-12) who are unable to attend school due to orthopedic, non-orthopedic medical, or psychiatric reasons. Home Instruction Schools services students in all five boroughs of NYC. Home Instruction is an interim, non-diploma granting program. Home Instruction provides students with academic services to limit the educational effects of a long-term absence (four weeks or more).

Home Instruction DOES NOT grant diplomas.

How do students apply for Home Instruction?

In order to apply for home instruction the parent or guardian must submit an application packet consisting of three forms:

1. Home Instruction Request form - completed by the guidance counselor/grade adviser from the student's school of affiliation;
2. Medical Request for Home Instruction - completed by the treating physician or psychiatrist;
3. HIPAA - signed by the parent/guardian.

Application forms can be found on our website at:

www.homeinstructionschools.com

Send the package to the borough office where the student resides.

Please Note: All referral packages must be submitted to the Office of School Health for review. Under review, the Office of School Health will contact the treating physician or psychiatrist.

Role of the Affiliated School in Home Instruction

All students must be affiliated to a NYCDOE school

- Provide the student's academic program to Home Instruction Schools
- Provide the Home Instruction teacher with access to curriculum and materials (e.g. syllabus / textbooks / etc.)
- Collaborate with the Home Instruction teacher to ensure academic progress
- Provide the student with physical education courses (or modules to be designed and graded by the school of affiliation)
- Collaborate with Home Instruction Schools for student testing including Regents, RCTs, and standardized tests
- Maintain student records including IEPs

Role of Home Instruction Schools

A licensed NYCDOE teacher provides one-to-one instruction in the home.

Home Instruction Schools will provide 5 hours of instruction per week for kindergarten to sixth grade students.

Home Instruction Schools will provide 10 hours of instruction per week for seventh to twelfth grade students.

A high school student must have the opportunity for **54 hours of instructional time** to receive one credit.

Home Instruction Schools provides summer instruction to students with appropriate medical documentation and who meet other specific criteria.

Home Instruction teachers will communicate with the school of affiliation to ensure appropriate academic progress.

Role of the Parent/Guardian in Home Instruction

Parents/Guardian must communicate with the school of affiliation and Home Instruction Schools.

An adult chaperone (over 18 years of age) must be present at all times when a teacher is in the home.

Parent/Guardian must limit the number of student absences.

Parent/Guardian must ensure that all requested documentation is provided to Home Instruction Schools in a timely manner (e.g. updated medical).

Information for Parents/Guardians

IEPs and CSE Evaluation

Parents/Guardians must work with the school-based support team or the Committee on Special Education for IEP updates or evaluations. A Home Instruction teacher will provide an academic progress report to the school-based support Team or CSE.

For additional information and links to resources, please view the parent page of

www.homeinstructionschools.com



New York City Department of Education
Chancellor Richard Carranza

District 75
Ketler Louissaint, Superintendent
Dr. Arthur Jude, Network Leader

Home Instruction Schools
3450 E Tremont Ave
Bronx, NY 10465
Phone: (718) 794 – 7200
Fax: (718) 794 - 7232

Ramona Pizarro, Principal

Guidance Counselors:
Manhattan- Angela Velez
Bronx- Patricia Kalambogias
Brooklyn- Julie Seidman
Queens- Mary Moran
Staten Island- Eddie Hernandez

Robert Reilly, Attendance Teacher

Vanessa Ortiz, Family Coordinator

Home Instruction Schools c/o P721M
250 W. Houston St Rm. 212
New York, NY 10014
John Curcio, Assistant Principal
James Maresca, Assistant Principal
Phone: (646) 486-3557
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Home Instruction Schools c/o P754X
470 Jackson Ave Rm. 112
Bronx, NY 10455
George Lombardi, Assistant Principal
Robert Walpole, Assistant Principal
Phone: (718) 742- 0972
Fax: (718) 742- 1792

Home Instruction Schools c/o P752Q
142-10 Linden Blvd Rm. 226
Jamaica, NY 11436
William Cornelius, Assistant Principal
Sharon Fennessy, Assistant Principal
Phone: (718) 558 - 2040
Fax: (718) 529- 0292

Home Instruction Schools c/o P371K
360 36th St,
Brooklyn, NY 11232
Rm. 301
Geraldine Langella, Assistant Principal
Phone: (718) 499- 0636
Fax: (718) 499- 2305
For Brooklyn Districts: 13,14,16,18,22,32
Rm. 317
Joseph Paternoster, Assistant Principal
Phone: (718) 499-2794
Fax: (718) 499-4009
For Staten Island and Brooklyn Districts: 20, 31
Rm. 318
Georgia Campbell, Assistant Principal
Phone: (718) 369-5523
Fax: (718) 369-5524
For Brooklyn: 15, 17, 19, 21, 23

A Quick Guide to:



www.homeinstructionschools.com

NYC Department of Education
District 75/ Citywide Programs